



● BANK OF MAHARASHTRA

(A Government of India Undertaking)

HUMAN RESOURCES MANAGEMENT DEPTT

Central Office, "Lokmangal", 1501 Shivajinagar, Pune - 411 005

☎ : (020) 25514501-12, Fax : (020) 25532581 E-Mail : bomcoper@mahabank.co.in

Bank of Maharashtra invites on-line applications from Indian citizens for the following post of **SPECIALIST OFFICERS in various grades.**

Candidates are requested to apply on-line between 24.05.2011 to 14.06.2011 only through Bank's Website www.bankofmaharashtra.in

Any other mean/ mode of application will not be accepted.

PARTICULARS	DATES
Opening of Online Registration	24.05.2011
Last Date of Online Registration	14.06.2011
Last Date for Receipt of Print Out of Registered Application at the prescribed address	21.06.2011
Last Date for Receipt of Print Out of Registered Application from Far-Flung Areas at the prescribed address	28.06.2011

Date of Written Examination : 31-07-2011 (wherever applicable)

POST CODE	NAME OF THE POST	SCALE	TOTAL VACANCIES
01	NETWORKING ADMINISTRATOR	JMGS-I	3
02	HARDWARE ENGINEERS	JMGS-I	3
03	DATA BASE ADMINISTRATORS	JMGS-I	3
04	Software Programmer	JMGS-I	3
05	IT Support Administrator	JMGS-I	3
06	SECURITY OFFICERS	MMGS-II	26
07	LAW OFFICERS	MMGS-II	38
08	SPECIALIST OFFICERS (ECONOMISTS)	MMGS-II	3
TOTAL VACANCIES			82

The reservations for SC/ST/OBC and PWD candidates will be as under –

SC	:	15%
ST	:	7.5%
OBC	:	27%
PWD	:	(on horizontal basis) 3% .

The break up of vacancies amongst SC, ST, OBC, PWD and General would be as per Government guidelines.

Abbreviations above stand for :

SC	:	SCHEDULED CASTE
OBC	:	OTHER BACKWARD CLASSES
ST	:	SCHEDULED TRIBE
PWD	:	PERSON WITH DISABILITY
JMGS I	:	JUNIOR MANAGEMENT GRADE SCALE-I
MMGS II	:	MIDDLE MANAGEMENT GRADE SCALE-II

NOTE :

- (a) The number of vacancies are provisional and may vary according to actual requirements of the Bank.
- (b) The reservation for PWD candidates is on horizontal basis and the selected candidates will be placed in the appropriate category to which the candidate belongs.

01. PAY SCALE & EMOLUMENTS :

SCALE	PAY SCALE (Rs.)
JMGS-I	14500 – 600/7 – 18700 – 700/2 – 20100 – 800/7 – 25700
MMGS – II	19400 – 700/1 – 20100 – 800/10 – 28100

- (*) Medical Aid, Leave Fare Concession, House rent reimbursement, retirement benefits and other perquisites admissible as per the rules of the Bank.

ELIGIBILITY CRITERIA :

02. AGE AS ON 31.12.2010 :

For JMGS-1 minimum 21 years, maximum 30 years

03. RELAXATION IN UPPER AGE LIMIT :

- (a) SC/ST – 5 Years, OBC - 3 years,.
- (b) Ex-servicemen 5 years (in case of selection through Written test and Interview) 3 years in addition to number of years of service in Defence Forces subject to a maximum of 50 years (in case of selection only through interview).

Note : An Ex-servicemen who has once joined a Government job / PSU on the civil side after availing the benefits given to him as Ex-servicemen for his re-employment, his Ex-servicemen status for the purpose of re-employment in Government ceases.

- (c) Persons with Disability candidates :- As per rules of Govt. of India – 10 years.
- (d) Persons domiciled in Kashmir Division of State of Jammu & Kashmir during the period from 01.01.1980 to 31.12.1989 – by 5 years (certificate from Competent Authority should be enclosed). Relaxation in upper age limit is available only to SC/ST/OBC/PC Candidates on cumulative basis with any one of the remaining categories for which age relaxation is permissible.

04. EDUCATIONAL QUALIFICATION AS ON 31.12.2010 :

As stipulated below separately for each discipline in different specialised cadres.

05. APPLICATION FEE INCLUDING POSTAL CHARGES (NON REFUNDABLE) :

APPLICATION FEE (INCLUDING POSTAGE CHARGES) (NON-REFUNDABLE):

SNo	Category	Total
1.	SC/ ST/ PWD (Postal charges only)	Rs. 50/-
2.	OBC / General (including postal charges)	Rs. 400/-

Rs.50/- (as **postal charges only for SC/ST/PWD candidates**) and **Rs.400/-** per application (including Postal Charges) for **other candidates**. Application once made will not be allowed to be withdrawn and fees once paid will NOT be refunded on any count nor can it be held in reserve for any other examination or selection.

Applications not registered on-line will not be accepted.

- i) Directly crediting the amount in any Bank of Maharashtra branch only Requisite Fees is to be paid in any Branch of the Bank by a challan , for credit of account no. 60068688820 in the name & style of "BOM SPECIALIST OFFICER RECRUITMENT PROJECT-2011". THE JOURNAL NUMBER issued by the branch of BANK OF MAHARASHTRA, where the fees is paid must be mentioned in online application. The print out of challan for payment of fees can be downloaded from the website. Fill in the particulars such as Name, Bank of Maharashtra Branch Name, City, Amount, Post Applied for in legible handwriting in block letters
OR

- ii) Paying the amount of fee through NEFT in any other Bank (If the candidate opts for payment through other Bank):-

Fill the NEFT voucher/challan of that Bank with Beneficiary details as follows.

NAME OF BANK BRANCH :- **BANK OF MAHARASHTRA PUNE MAIN BRANCH**

ACCOUNT NO. : **60068688820**

BENEFICIARY : **BOM SPECIALIST OFFICER RECRUITMENT PROJECT-2011"**

IFSC CODE : **MAHB0001150**

Make Payment, Collect NEFT payment receipt from the Bank where you have made the payment. Please check that receipt is properly signed and the details of NEFT UTR NO., IFSC code of the sending Bank branch, city name, Deposit date, Amount etc. are noted in the challan by the Branch authorities.

- (a) Payment of application fee by cash / cheque / money order / postal order/DD etc. will not be accepted.**

Definitions :

- 01.** An Orthopaedically Challenged (OC) person is one having a minimum of 40% physical defect or deformity which causes interference with the normal functioning of the bones, muscles and joints and is so certified by a Medical Board appointed by the State Government.
- 02.** Visually Challenged (Blindness or Low Vision) (VC) refers to a person who suffers from either of the following conditions:
 - (a)** Total absence of sight,
 - (b)** Visual acuity not exceeding 6/60 or 20/200 (Snellen) in the better eye with correcting lenses,
 - (c)** Limitation of the field of vision subtending an angle of 20 degree or worse and so certified by a Medical Board appointed by the State Government.
 - (d)** A person with impairment of visual functioning even after treatment of standard refractive correction but who uses or is potentially capable of using vision for the planning or execution of a task with appropriate assistive device.
 - (e)** Persons with low vision also are eligible for the vacancies reserved for persons with visual disability. Person with low vision means a person with impairment of vision of less than 6/18 to 6/60 with best correction in the better eye or impairment of field in any one of the following categories :
 - (i)** Reduction of fields less than 50 degrees.
 - (ii)** Heminaopia with macular involvement.
 - (iii)** Altitudinal defect involving lower fields.
- 03.** Deaf & Hearing Impaired (HI): The Deaf are those persons in whom the sense of hearing is non-functional for ordinary purposes of life, i.e. total loss of hearing in both ears. They do not hear; understand sounds at all even with amplified speech. Hearing impairment means loss of more than 60 decibels in the better ear in the conversational range of frequencies.

Wherever written examination is held, Visually Challenged (Blind) candidates Othopaedically Challenged (candidates whose writing speed is affected by cerebral palsy) can use, at their cost, their own SCRIBE during the written examination. In all such cases where a Scribe is used, the following rules will apply :

01. The candidate will have to arrange his/ her own Scribe at his/ her own cost.
02. The academic qualification of the Scribe should be one grade lower than the eligibility criteria stipulated for the post.
03. Scribe should be from an academic stream different from that of the candidate.

04. The Scribe should possess 60% or less marks in his own academic stream.
05. Both the candidate as well as the Scribe will have to give a suitable undertaking, confirming that the Scribe fulfils all the stipulated eligibility criteria as mentioned above. Further, in case it later transpires that he did not fulfil any of the laid down eligibility criteria or suppressed material facts, the candidature of the applicant will stand cancelled, irrespective of the result of the written examination.
06. Such candidates who use a Scribe shall be eligible for extra time of 20 minutes for every hour of the examination.

(a) Nationality / Citizenship:

A candidate must be either (i) a Citizen of India or (ii) a subject of Nepal or (iii) a subject of Bhutan or (iv) a Tibetan Refugee who came over to India before 1st Jan. 1962 with the intention of permanently settling in India or (v) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India, provided that a candidate belonging to categories (ii), (iii), (iv) & (v) above shall be a person in whose favour a certificate of eligibility has been issued by the Govt. of India. A candidate in whose case a certificate of eligibility is necessary may be admitted to the examination/interview but on final selection the offer of appointment may be given only after the necessary eligibility certificate has been issued to him by the Government of India.

06. ELIGIBILITY CRITERIA AS ON 31-12-2010 :

Employees of Bank of Maharashtra may also apply for the aforesaid posts, subject to their fulfilling the eligibility criteria.

a) IT OFFICERS :- NO. OF POSTS - 15

The details of areas in which IT officers are required are as under :-

SNo.	Description	No. of Specialized Officers Required
01	Networking Administrator	3
02	Hardware Engineers	3
03	Data base Administrator	3
04	Software Programmers	3
05	IT Support Administrator	3
TOTAL		15

EDUCATIONAL QUALIFICATIONS & WORK EXPERIENCE FOR IT OFFICERS

Educational qualification Graduation (60% for General and 55% for SC/ST) and Post Graduation (55% for General and 50% for SC/ST).candidates

Post Code	POST	POST SHORT NAME	QUALIFICATIONS	Min/Maximum Age	Desirable
1	Network Administrators	NWA	<p>B.Tech / B.E in Computer Science / Electronics / Electronics & Telecommunications.</p> <p>Candidates having additional certifications like CCNA / CCNP would be preferred</p>	JM I – 23/ 30 Years	<p>Experience in Installation, Administration & Managing CISCO Switches, Routers & Firewalls.</p> <p>Hands on experience on Non-CISCO Networking & Security products</p> <p>Exposure to Structured Cabling systems, Fibre Optics, WAN, MPLS, VSAT.</p> <p>Exposure to NMS like CA Unicenter, HP OpenView.</p> <p>Must have very strong fundamental knowledge in Networking including TCP/IP, ISO/OSI Layer, IEEE Standards.</p> <p>Candidates must have Minimum one Year's work experience in the above mentioned areas.</p> <p>Candidates having work experience in Banks/ financial institutions will be preferred.</p>
2	Hardware Engineers	HWE	<p>B.Tech / B.E in Computer Science / Electronics / Electronics & Telecommunications.</p> <p>Candidates having MCP in Windows Server Administration</p>	JM I – 23/30 YRS	<p>Knowledge in Computer Hardware Management / Maintenance / System administration.</p> <p>Knowledge of UNIX, Windows administration is essential.</p> <p>Candidates must have</p>

Post Code	POST	POST SHORT NAME	QUALIFICATIONS	Min/Maximum Age	Desirable
			would be preferred.		<p>Minimum Three Year's work experience in the above mentioned areas.</p> <p>Candidates having work experience in Banks / financial institution are preferred.</p>
3	Database Administrator	DBA	<p>B.Tech / B.E in Computer Science / IT / Electronics / MCA / MCS</p> <p>Candidates with additional qualification of ORACLE/MSSQL certification would be preferred.</p>	JM I – 23/30 yrs	<p>Knowledge in Database Administration, Maintenance with exposure to MSSQL / ORACLE 9 or above.</p> <p>Candidates must have Minimum One Year's work experience in the above mentioned areas.</p> <p>Candidates having work experience in Banks / Financial institutions are preferred.</p>
4	Software Programmers	SWP	<p>Graduates in Computer Science [B.Sc(Computer Science), BCA, BE(Computer Science), B.E(Information Technology)]</p>	JM I – 23/30 YRS	<p>Knowledge of MS SQL, Oracle</p> <p>Knowledge of ASP, .net, Visual Studio</p> <p>Candidates must have Minimum One Year's experience in programming covering above skill sets.</p> <p>Candidates having work experience in Banks / Financial institutions are preferred.</p>

Post Code	POST	POST SHORT NAME	QUALIFICATIONS	Min/Maximum Age	Desirable
5	IT Support Administrators	ISA	B.Tech / B.E in Computer Science / IT / MCA / MCS/ M.Sc (Electronics / Comp. Science)	JM I – 23/30 YRS	<p>Knowledge of implementing, supporting, trouble shooting, vendor co-ordination, data conversion from Legacy systems to CBS Data environment, SLA management, and providing support / training to end users preferably in Core Banking environment.</p> <p>Candidates must have Minimum One Year's work experience in the above mentioned areas.</p>

(h) SECURITY OFFICER :

(Total No. of vacancies in MMGS-II : 26)

ELIGIBILITY CRITERIA :-

Experience – Commissioned Officer in the Army / Navy / Air Force with minimum 5 years of experience, including Officers in short service Commission & Para Military forces or a police officer not below the rank of ASP / DSP with 5 years of service. The candidates must have proficiency in Information Technology and Cyber Laws / Cyber security.

Age - (as on 31.12.2010) - Minimum 25 years, Maximum 40 years. inclusive of all relaxations

Computer literacy and other qualifications useful for Bank administration will have additional weightage.

(j) LAW OFFICER :

(Total No. of vacancies in MMGS-II : 38)

Eligibility criteria

Qualification	:	Law Graduates / Post Graduates in Law, who have secured more than 60% marks. For SC/ST candidates 55% marks
Scale	:	Scale-II
Experience		Three years experience as registered practitioner or three years experience as law officer in any commercial Bank / Financial Institute. Candidates having qualifications in any other parameters like CA, CS, and Computer & Diploma in Management shall be preferred.

Age Criteria	:	Minimum 25 years, maximum 35 years (as on 31.12.2010)
Procedure for selection		<ul style="list-style-type: none"> ➤ Interview process shall comprise of a small written test on case study to assess their writing skill and concept of law, reasoning capacity and logic ➤ Group discussions on a given topic [Banking & Law] ➤ Personal interview by a panel consisting of executives of the Bank, one panel advocate / retired Executive [Law] of PSU bank

ECONOMISTS IN MMGS II :- NO. OF POSTS - 3

Eligibility criteria :-

Qualification	1 st Class Post Graduate in Economics with 60% marks or equivalent grade. For SC/ST/ A Post Graduate in Economics with 55% marks or equivalent grade.
Experience	Minimum 2 years Supervisory experience in a Bank or 2 years of Research work.
Age	25 years to 30 years as on 31.12.2010

07. PROBATION :

The selected candidates will be on probation for a period of one year.

08. SELECTION PROCEDURE :

The selection of the candidates will be based on written test and / or group discussion followed by interview.

Scale I : The applicants will have to appear for a written test followed by an interview.

Scale II : The applicants will have to appear for written test followed by interview.

However, Bank reserves the right to change the selection procedure at its discretion depending upon the number of applications received.

09. WRITTEN EXAMINATION / TEST CENTRES & ISSUE OF CALL LETTERS FOR THE WRITTEN EXAMINATION / TEST:

The Written Examination/Test for the posts , will be tentatively held on 31-07-2011 at the Examination Centres indicated below and the address of the venue will be advised in the Call Letters. The Call Letter along with the address of the Venue of the Examination Centre, will be sent to the eligible candidates by post at the correspondence address given by the candidate in the Application Form, well in advance of the date of written examination. A candidate who does not receive the Call Letter for Written Examination by 25-07-2011 should download the call letter between 25-07-2011 & 30-07-2011 from Bank`s website. The Bank reserves right to call only the requisite number

of candidates for the Group discussion, interview after preliminary screening / short listing with reference to candidate's qualifications, suitability, experience etc after written test. (wherever applicable)

Exam Centre Code No	Name of the Centre	Contact Address of Bank's Regional Office	Tele No.
11	PUNE	Regional Manager BANK OF MAHARASHTRA, PUNE CITY REGIONAL OFFICE, YASHOMANGAL, FERGUSON COLLEGE ROAD, SHIVAJINAGAR, PUNE 411 005. PHONE : 020-25530861-865.Email- staff_pcr@mahabank.co.in	020- 25510811
12	MUMBAI	Regional Manager, Bank of Maharashtra Mumbai Region, 'Janmangal', 2nd Floor, 45/47 Mumbai Samachar Marg, Fort, Mumbai 400023 Email dgmcr@mcr.mahabank.co.in Staff_mcr@mahabank.co.in	022- 22663144
13	BANGALORE	Regional Manager BANK OF MAHARASHTRA, BANGALORE REGIONAL OFFICE, 15, POLICE STATION ROAD, BASAWANGUDI, BANGALORE 560 064. PHONE : 080-26608723 / 26620236 Staff_ban@mahabank.co.in	080- 26608723 / 26620236
14	DELHI	Regional Manager, Bank of Maharashtra Delhi Region, NBCC Building Bhikaji Cama Place New Delhi Email – bomrodel@nda.vsnl.net.in Staff_del@mahabank.co.in	011- 26165726
15	KOLKATA	Regional Manager Bank of Maharashtra, Kolkata Region, Macleod House, 1st Floor, 3, N.S. Road, Kolkata 700 001. Email – bomrocal@cal2.vsnl.net.in Staff_cal@mahabank.co.in	033- 22430286

10. **GENERAL INSTRUCTIONS** :

- (a) The Bank takes no responsibility for any delay in receipt or loss in postal transit of any application or communication.
- (b) Reserved Category candidates namely SC/ST/OBC candidates should send attested photocopies of their caste certificate, and PWD candidates should send medical certificate issued by Medical Board at District level.
- (c) Before applying for the post(s) the candidates should ensure that he/she fulfils the eligibility and other norms mentioned in this advertisement. The Bank would be free to reject any application at any stage of the Recruitment process, if the candidate is found ineligible for the post for which he/she has applied. The decision of the Bank regarding eligibility of the candidates, the stage at which scrutiny of eligibility is to be undertaken, qualifications, experience and other eligibility norms, the documents to be produced for the

purpose of conduct of interview / selection etc. and any other matter relating to recruitment will be final and binding on the candidate. No correspondence or personal enquiry shall be entertained by the Bank in this behalf.

- (d) An Application not accompanied by application fee, relevant Certificates as mentioned above or not in the prescribed application format not signed by the candidate or incomplete in any respect will not be entertained.
- (e) Applications once made will not be allowed to be withdrawn and the application fee, postage once paid shall not be refunded nor shall be held in reserve for any other examination.
- (f) A recent recognizable passport size colour photograph should be firmly pasted on the application, signed across by the candidates and be forwarded alongwith two copies of recent photographs and attested photocopies of caste certificate in case of SC/ST/OBC candidates and Medical Certificate in case of PWD candidates, and **for all candidates attested copies of requisite qualification certificates.**
- (g) Candidates who are in employment will be required to produce a 'No Objection Certificate' from their employer at the time of interview, in the absence of which their candidature will not be considered.
- (h) Candidates belonging to SC/ST/OBC and PWD category should also send an attested copy of their Caste Certificate &/or Medical Certificate of Handicap issued by the Competent Authority as indicated in Para 11 below. The SC/ST Caste Certificate should be in the format prescribed by the Government of India, Dept. of Personnel & Training, Office Memo No. 36012/6/88-Estt.(SCT), (SRD III), dated 24.04.1990 & No. 36036/8/98-Estt. (Res.) dated 16.03.1999. The Other Backward Class (OBC) Certificate should invariably contain the 'CREAMY / NON-CREAMY LAYER' CLAUSE based on income for the financial year 2004-2005. and should be in the format prescribed vide Government of India, Dept. of Personnel & Training Office Memo. No. 36033/28/94-Estt.(Res.) dated 02.07.1997.
- (i) Candidates will have to produce Original Caste / Class Certificate, including "Non-Creamy Layer Clause" Certificates at the time of interview, failing which his/her candidature will be cancelled.

Candidates belonging to OBC category but coming in the "CREAMY LAYER" are not entitled to OBC reservation. They should indicate their category as 'Gen' or 'Gen PWD' as applicable. A candidate who after making an application under the OBC Category and participating in the recruitment process is unable to produce the OBC Certificate specifically stating that he/she does not belong to the Socially Advanced Sections, excluded from the benefits of reservations for OBCs in Civil Posts & Services under Government of India, i.e. "Creamy Layer" will have his / her candidature cancelled.

- (j) PWD candidates claiming the benefit of reservations/age relaxation should submit a copy of Medical Certificate as specified in the Disabilities Act of 1995 in support of their disability issued by a Competent Authority as indicated in Para 11 below.

- (k) An application not accompanied by photocopies of relevant certificates, where necessary, or the requisite fee or not in prescribed format or not signed by the candidate or not bearing the candidate's photograph pasted firmly at the specified place or incomplete in any respect will not be entertained.
- (l) Only candidates willing to serve anywhere in India should apply.
- (m) No Travelling Allowance is payable to candidates who are called for the personal interview. However, SC/ST candidates who are called for the interview will be paid actual 2nd Class to and fro rail/bus fare by the shortest route on production of evidence of travel i.e. Railway Receipt/ticket(s).
- (n) **Action against candidates found guilty of misconduct :**
- Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered, fabricated or should not suppress any material information while filling up the application form. At the time of Interview, if a candidate is (or has been) found guilty of :
- i) resorting to any irregular or improper means in connection with his/her candidature for selection or
 - ii) obtaining support for his/her candidature by any means, such a candidate may in addition to rendering himself/herself liable to criminal prosecution, be liable :
 - a) to be disqualified for the post for which he/she is a candidate;
 - b) to be debarred, either permanently or for a specified period, from any examination or recruitment conducted by Bank.
- (o) Canvassing in any form will be disqualification.
- (p) Any resultant dispute arising on account of interpretation shall be to the sole jurisdiction of Courts situated in PUNE.
- (q) **I) Service Bond to be executed by the selected candidate.**
JMGS-I- Rs.1.00 lac (RS. One lac only) or to serve minimum Two years.
II) JMGS-II - Rs.2.00 lac (Rs. Two lacs only) or to serve minimum two years.

11. COMPETENT AUTHORITY FOR ISSUE OF THE CERTIFICATES TO SC/ST/OBC/PWD CANDIDATES:

For SC/ST/OBC Candidates :

- a) District Magistrate / Additional Distt. Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / Sub-Division Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.
- b) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
- c) Revenue Officer not below the rank of Tahsildar.

- d) Sub-Divisional Officer of the area where the candidate and/or his family normally resides.

For PWD Candidates :

Authorised Certifying Authority will be the Medical Board at the District level. The Medical Board will consist of Chief Medical Officer, Sub-Divisional Medical Officer in the District and an Orthopaedic Surgeon.

12. HOW TO APPLY :

Eligible candidates have to apply online through the Bank's website only. No other means/ mode of application are acceptable. The application format should be filled in English only. Before registering their applications on the website candidates should possess the following :

- a. An e-mail id which shall be valid for the duration of the recruitment process. In case the candidate does not have a valid e-mail id, he/ she has to create a new email id.

Candidates will have to pay the Application Fees by way of deposit in CBS branch of **BANK of MAHARASHTRA** for credit **BOM SPECIALIST OFFICER RECRUITMENT PROJECT-2011** A/C NO. **60068688820** OR should pay through NEFT as per following details.

- b. Name of the Beneficiary :- **BOM SPECIALIST OFFICER RECRUITMENT PROJECT-2011**
c. ACCOUNT NO. : **60068688820**
d. NAME OF BANK BRANCH : **BANK OF MAHARASHTRA MAIN BRANCH PUNE**
e. IFSC CODE : **MAHB0001150**
f. The candidates should send the photo stat copy of the counter foil issued by the remitting Bank branch along with copy of print out of application to Post Box No 27697, Malad (East), Mumbai 400 097 address by ordinary post only. Candidate's name, post code and date of birth should be written on the reverse of the counter foil.
g. Candidates have to visit the Bank's website **www.bankofmaharashtra.in** and follow the link.
h. Without details of the payment of fees the system will not accept the Application.
i. To apply, open the website **www.bankofmaharashtra.in** and Click on the appropriate link along side.
j. After applying Online, take a print out of system generated on line Application form in A4 size paper, firmly paste your recent passport size photograph [preferably taken by digital camera] affixing your signature at the appropriate space provided at the right hand top corner of the application form and again sign at the space provided at the bottom of the Application form.
k. Attach following documents to the system generated on line application form and send by ordinary post to

“BANK OF MAHARASHTRA SPECIALIST OFFICERS RECRUITMENT”

Post Box No 27697, Malad (East), Mumbai 400 097

- i.**
- (a)** Attested copy of School leaving certificate in support of Date of Birth
 - (b)** Attested copies of certificates and testimonials in proof of Educational Qualification.
 - (c)** Medical Certificates issued by the competent authority, specifying the extent of disability in case of PWD candidates.
 - (d)** Attested copy of community /status certificate in the prescribed format in case of candidates belonging to SC/ST/OBC/PH/EX-Serviceman category issued by competent authority

Application once made will not be allowed to be withdrawn and fees once paid will NOT be refunded on any account nor can it be held in reserve for any other examination or selection.

- m.** Print-out of On-line Application, complete in all respects should reach the following address on or before 21.06.2011 in an envelope super scribed as

“APPLICATION FOR THE POST OF SPECIALIST OFFICERS IN BANK OF MAHARASHTRA”

Post Box No 27697, Malad (East), Mumbai 400 097

For the candidates staying abroad and for those posting applications from Andaman & Nicobar Islands, Lakshadweep and Minicoy Islands, Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Divn. of Jammu Kashmir State, Lahul & Spiti Districts and Pangi Sub Division of Chamba District of Himachal Pradesh the last date for receipt of application will be 28.06.2011. Application received after the last date will not be entertained.

The Call letters for the written test and / or personal interview and all communications, in future will be sent to the eligible/short-listed candidates at the correspondence address given in the application form by ordinary post. Request for sending the call letters to any different address subsequently will not be entertained.

**Dy. General Manager
HRM**